



USAG Brussels

OUTSTANDING VOLUNTEER RECOGNITION NOMINATION FORM



PLEASE TYPE OR PRINT LEGIBLY

TIME PERIOD COVERED:
30 APRIL 2010 – 31 MARCH 2011

This nominee will be considered by a panel of judges for recognition at the annual Brussels Volunteer Recognition Ceremony on 28 April 2011. The selection panel considers the volunteer's time and hours from 30 April 2010 through 31 March 2011. Nomination packages are limited to a page and a half of narrative – in addition to this cover sheet and the guidance and definitions.

CATEGORY (Select one):

VOLUNTEER OF THE YEAR (At Large) _____

TEEN/YOUTH _____

GROUP/ORGANIZATION _____

MILITARY _____

FAMILY _____

TENDER HEART* _____

NAME OF NOMINEE: _____

ADDRESS: _____

PHONE NUMBER(S): _____ EMAIL: _____

NAME OF NOMINATOR: _____

ADDRESS: _____

PHONE NUMBER(S): _____ EMAIL: _____

Signature of Nominator

DATE

Please return the entire packet by **14 April 2011** to Army Community Service, USAG Brussels, Building 4, Room 323, by hand, or to valerie.woods@eur.army.mil by email.

NOMINATION CRITERIA AND DEFINITIONS

IMPACT ON THE COMMUNITY:

Positive impact that resulted in an improved situation, enhanced quality of life, or other favorable change to the community.

QUALITY OF VOLUNTEER SERVICE:

The evidence of a commitment to a project or task, measured by the amount of time devoted to it – or the commitment is measured over a shorter period of time, but with very intense effort. The commitment was made with great dedication and accuracy.

PERSONAL CHARACTERISTICS:

Positive personal attributes range widely, and may include an aptitude for problem solving, leadership, speaking and writing abilities, organizations skills, people skills, caring and empathy for others.

VOLUNTEER ACTIVITIES:

This is quantitative. A volunteer may work for the scouts, school churches, Army Community Service, Red Cross, NATO Bazaar, Youth Services, private organizations, sports teams and Family Readiness Groups. The score in this category reflects the number of different activities in which the volunteer participated.

DEMONSTRATED INITIATIVE:

This score indicates how well you believe the volunteer demonstrated the power, ability or instinct to begin and/or follow through with a plan or task without prompting or direction from others.

TENDER HEART:

An “unsung” hero who had significant impact through specific actions or contributions to individuals in the community. These special acts can range from giving a helping hand to someone who needed support. This award is not based on hours, visibility of work, or time dedicated to a project.

VOLUNTEER ORGANIZATION: The organization that goes above and beyond.

NOMINEE'S ACHIEVEMENTS:

Special Achievements accomplished by the nominee: 2010/2011 VOLUNTEER ACTIVITIES: What or how, if any, did nominee participate in all-around military/community activities, civic enterprises or organizations during the nomination period. List any contributions and evidence during the calendar year 2010 that contributed to the USAG Brussels' welfare or betterment

Organization 1 _____

Organization 2 _____

VOLUNTEER'S JOB TITLE(S)

Job 1

Title: _____

Organization: _____

Length of time in job/number of hours: _____

Job 2

Title: _____

Organization: _____

Length of time in job/number of hours: _____

Job 3

Title: _____

Organization: _____

Length of time in job/number of hours: _____

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Award justification/Citation Describe how the volunteer's contribution made a difference or significant impact upon the community and/or organization, giving specific examples of the volunteer's activities, quality of service(s) given, personal characteristics, demonstrated initiative, impact on the community. What and how, if any, did nominee contribute to personal and/or business progress and/or achievements during the period covered. What specific accomplishments during the year make this nominee outstanding?

For Tender Heard nominations: cite the volunteer's acts of helping hand support given to individuals. (Subjective definitions for volunteer categories are on the instruction sheet.)